



## Delaware County Regional Planning Commission

1610 State Route 521  
P.O. Box 8006, Delaware, Ohio 43015  
740-833-2260 [www.dcrpc.org](http://www.dcrpc.org)  
Scott B. Sanders, AICP Executive Director



# Technical Review Committee Memo.....

**Meeting date:** Tuesday, December 9, 2025

**Time:** 9:00 a.m.

**Location:** Delaware County Regional Planning Commission  
1610 State Route 521  
West Conference Room  
Delaware, Ohio 43015

The DCRPC has received subdivision applications for the following: *(The subdivisions will be discussed in the order listed below)*

<u>RPC #</u>	<u>Subdivision Name</u>	<u>Twp.</u>	<u>Lots / Acres</u>
22-25	Britonwoods Reserve	Genoa	9 lots / 30.814 acres

Technical Review Committee members should review the submitted plans for compliance with their particular regulations prior to the above meeting. *Please provide your written comments to the RPC office at [smatlack@co.delaware.oh.us](mailto:smatlack@co.delaware.oh.us), or upload them to TrakIt if you have access, no later than 3:00 p.m.*

**Monday, December 8, 2025.** We will provide digital comments to the applicants/consultants. Be prepared to discuss your comments with the developers and/or consultants.

Digital copies of submitted plans can be found at  
[https://regionalplanning.co.delaware.oh.us/current\\_events/mailling/](https://regionalplanning.co.delaware.oh.us/current_events/mailling/)

It is recommended that the developer and appropriate consultants attend this meeting to respond to questions and/or concerns from the Technical Review Committee. Notes taken at TRC meetings shall serve as the basis for the staff comments for the Regional Planning Commission Preliminary Plan hearing and a preliminary checklist for final plat approval. Statements made by, or on behalf of, the Technical Review Committee or Staff shall not be binding upon the Commission.

Copy: Applicant(s)  
Consultant(s)

Technical Review Committee members:

Delaware County Regional Planning Commission  
Delaware County Engineer: Chad Green / Delaware County Engineer: Brett Bergefurd  
Map Department: Bill Stillions  
Delaware County Sanitary Engineer: Kelly Thiel  
Delaware General Health District: Glynnis Dunfee  
Delaware County Building Safety: Duane Matlack  
Soil and Water Conservation District: Matt Lanum  
Township Zoning Officer and Fire Chief  
Ohio Department of Transportation (if within 300' of centerline or 500' of intersection of state highway)  
Utility Companies  
School District Representatives