



Adjacent Property Transfer Delaware County, Ohio

(for unincorporated areas only)

RPC Number _____
(RPC Staff will assign)

GRANTOR/ CONTACT	Name	Phone
	Address	E-mail
	City, State, Zip	
	Parcel Number from Auditor's GIS website:	

GRANTEE	Name
	Parcel Number from Auditor's GIS website:

SURVEYOR	Name	Phone
	Address	E-mail
	City, State, Zip	

LOCATION	Township	Farm Lot	USML/VMS
	Grantor's Current Lot Acreage		Acreage Conveyed
	Grantee's Current Lot Acreage		

SUBMISSION REQUIREMENTS	Original survey of land to be transferred* (max. 8.5" x 14")
	Original legal description of land to be transferred
	Deed to be filed describing the land, Grantor, and Grantee
	Completed and Signed Application
	Fee: \$100 per legal description (Refer to Fee Schedule) \$ _____

Owner (or agent for owner) and Date

Please note: Deeds for adjacent property transfers shall include the following covenant notation:
"The herein described _____ acres shall not constitute an independent building site separate from the Grantee's adjacent parcel unless subsequently approved as such in accordance with applicable subdivision regulations."

***(Please submit original (first generation) surveys and legal descriptions printed at original scale.)**

FOR OFFICE USE ONLY

Date Received	Date Approved	Date Denied
Comments		

Delaware County Regional Planning Commission, 1610 State Route 521, P.O. Box 8006
Delaware, OH 43015 (740) 833-2260