



# Delaware County Regional Planning Commission

109 North Sandusky Street  
P.O. Box 8006, Delaware, Ohio 43015  
740-833-2260 www.dcrpc.org  
Scott B. Sanders, AICP Executive Director



## Technical Review Committee Memo.....

**Meeting date:** Tuesday, September 20, 2022 **Time:** 9:00 a.m.

**Location:** Delaware County Regional Planning Commission  
109 N. Sandusky Street  
Delaware, Ohio 43015

The DCRPC has received subdivision applications for the following: *(The subdivisions will be discussed in the order listed below)*

<u>RPC #</u>	<u>Subdivision Name</u>	<u>Twp.</u>	<u>Lots / Acres</u>
21-22	Highborne Estates CAD (fka Boley CAD)	Harlem	6 lots / 35.82 acres

Technical Review Committee members should review the submitted plans for compliance with their particular regulations prior to the above meeting. *Please provide your written comments to the RPC office at ([smatlack@co.delaware.oh.us](mailto:smatlack@co.delaware.oh.us)), or upload them to Trak!t if you have access, no later than 3:00 p.m. **Monday, September 19, 2022.*** We will provide digital comments to the applicants/consultants. Be prepared to discuss your comments with the developers and/or consultants.

Digital copies of submitted plans can be found at [https://regionalplanning.co.delaware.oh.us/current\\_events/mailing/](https://regionalplanning.co.delaware.oh.us/current_events/mailing/)

It is recommended that the developer and appropriate consultants attend this meeting to respond to questions and/or concerns from the Technical Review Committee. Notes taken at TRC meetings shall serve as the basis for the staff comments for the Regional Planning Commission Preliminary Plan hearing and a preliminary checklist for final plat approval. Statements made by, or on behalf of, the Technical Review Committee or Staff shall not be binding upon the Commission.

- Copy: Applicant(s)
- Consultant(s)
- Technical Review Committee members:
  - Delaware County Regional Planning Commission
  - Delaware County Engineer: Mike Love / Delaware County Engineer: Brett Bergefurd
  - Map Department: Bill Stillions
  - Delaware County Sanitary Engineer: Kelly Thiel
  - Delaware General Health District: Dustin Kent
  - Delaware County Building Safety: Duane Matlack
  - Soil and Water Conservation District: Matt Lanum
  - Township Zoning Officer and Fire Chief
  - Ohio Department of Transportation (if within 300' of centerline or 500' of intersection of state highway)
  - Utility Companies
  - School District Representatives