



RPC Print Schedule
Delaware County, Ohio
 (for unincorporated areas only)

*Required Copies for Subdivision Review by
 Regional Planning Commission.
 Consult other agencies for print requirements.
Amended 08/01/22*

PRELIMINARY PLAN

Items	At Deadline	Revisions after TRC
Application Form/Fees	1	
Full size paper copy (FOLDED) Including Composite Utility and Grading information	4	1
11 x 17 copy	1	3*
Any other items required as part of Preliminary Engineering, submitted digitally to those departments	1	1
Electronic format, GIS-compatible and PDF, via e-mail, internet-accessible or returnable media preferred	1	1
<i>*Applicant must distribute revisions to the applicable township.</i>		

FINAL PLAT

<i>A draft version of the Plat must be reviewed by RPC staff prior to circulation for signatures.</i>	
Items	Quantity
Application Form/Fees*	1
22" x 34" Mylar	1
11" x 17" paper copy	1
Electronic format, internet-accessible or returnable media preferred	1
<i>* DCRPC collect Commissioner fee of \$3 per buildable lot.</i>	
<i>Plats must be signed by the Township, Del-Co (if applicable) and Health (if applicable) and noted as "approvable" by 5:00 on the day of the deadline.</i>	
<i>Sanitary Engineer and County Engineer will sign the plat in accordance with the Subdivision Regulations Sec. 205.01(c).</i>	

PROCESS FOR APPROVAL

<p><i>DCEO will coordinate with the Commissioners for placement on their agenda prior to RPC meeting;</i></p> <p><i>Applicant shall pick up signed plat from DCRPC, then process plats through the Auditor and Recorder;</i></p>
<p><i>Plats shall be 4 mil. double-matte mylar with black ink. Confirm other fees with Auditor and Recorder.</i></p>