



**RPC Print Schedule
Delaware County, Ohio**
(for unincorporated areas only)

*Required Copies for Subdivision Review by
Regional Planning Commission.
Consult other agencies for their print requirements.
Amended 7/1/2019*

PRELIMINARY PLAN

Items	At Deadline	Revisions after TRC
Application Form/Fees	1	
Full size paper copy (FOLDED)	10	1
11 x 17 copy	1	10, if changes were required* 6, if no changes were required
Composite Utility & Grading Plans (FOLDED)	10	
Any other items required as part of Preliminary Engineering	1	
Electronic format, preferably GIS-compatible or CAD on disc, or via internet-accessible or returnable media	1	1, if revisions involve lots and streets

**Applicant must distribute revisions to the applicable township.*

FINAL PLAT

<i>A draft version of the Plat must be reviewed by RPC staff prior to circulation for signatures.</i>	
Items	Final Plat
Application Form/Fees	1
Original Mylar*	1
11" x 17" Paper Copies	13

**Original plat size is a printable 11" x 17" on a mylar sheet 14" x 17". Plat must be signed by Township, Del-Co (if applicable), and Health (if applicable) on the date of application. Sanitary Engineer and County Engineer will sign the plat in accordance with the Subdivision Regulations Section 2015.01(c).*

PLAT DISTRIBUTION AFTER COMMISSIONER APPROVAL (UNINCORPORATED AREA)

<i>The total number of copies, six (6), should be presented to the Auditor and Recorder for final processing, after which provide one (1) copy to each agency below:</i>
Delaware County Recorder , Delaware County Auditor , County Engineer's Map Department , Delaware County Regional Planning Commission , Township Zoning Inspector/Office, and Delaware General Health District (if applicable)
Plat used for Recording shall be 4 mil. double-matte mylar. Copies on medium-weight, coated paper. <i>All prints must be produced in BLACK INK.</i> Mylar size is 14" x 17" (11" x 17" printed area - blank space should be along the bottom edge). <i>Cost for recording: \$40.00 per sheet (please confirm with the Recorder's office).</i>

Plats within Incorporated areas and Condominiums	
Recorder, Auditor, Map Department (check with municipality as well)	1 copy for each department